

## **Title IX Final Investigation Report**

Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681) is a federal law that prohibits discrimination based on sex in educational institutions that receive federal financial assistance. The Complainant and Respondent may submit relevant<sup>1</sup> questions that they would like asked of a party or witness to the Decision Maker.

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A Formal Complaint was filed on **[date]** by **[Name of Complainant or Title IX Coordinator]**. This report contains a summary of the evidence gathered through the District's investigation of the Formal Complaint, as part of the District's Title IX grievance process.

This investigation was conducted by \_\_\_\_\_ from **[date]** to **[date]**. The parties have been given the opportunity to inspect and review the evidence gathered in this investigation and an opportunity to provide a written response.

### **Allegations**

Identify the allegations potentially constituting sexual harassment: \_\_\_\_\_

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### **Procedural Steps**

Describe the procedural steps taken from the receipt of the Formal Complaint to date:

- A report of alleged sexual harassment was received by the campus/Title IX Coordinator's office on **[date]**
- The alleged victim was contacted by the Title IX Coordinator's office and provided with information about the grievance process and supportive measures
- A Formal Complaint was filed on **[date]**
- The Title IX Coordinator provided the Complainant and Respondent with written notice of their rights in the grievance process and information about the availability of supportive measures.
- The following supportive measures were implemented: \_\_\_\_\_
- Campus administration and the Title IX Coordinator made a determination regarding Emergency Removal of the Respondent. **[or]** The Title IX Coordinator and Human Resources made a determination regarding Administrative Leave for the Respondent.
- The Title IX Coordinator appointed the undersigned to investigate the Formal Complaint. Investigator.
- The Investigator reviewed the Formal Complaint and relevant district policy and student code of conduct provisions beginning **[date]**.
- The Investigator sent written notice of interviews and right to an advisor on **[date]**.
- The Investigator interviewed the Complainant on **[date]**.
- The Investigator interviewed witnesses provided by Complainant on **[dates]**.
- The Investigator interviewed the Respondent on **[date]**.
- The Investigator interviewed witnesses provided by the Respondent on **[dates]**.

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<sup>1</sup> Questions regarding a Complainant's sexual predisposition or prior sexual behavior are not allowed, unless the responses are needed to prove that someone other than the Respondent committed the alleged conduct or to prove consent.

- The Investigator **[add other steps taken during investigation—review of physical evidence, location]**.
- The parties were given the opportunity to submit evidence, which was reviewed by the Investigator.
- The Investigator completed secondary interviews with Complainants, witnesses, additional witnesses, or Respondent.
- The parties were given the opportunity to inspect and review evidence and submit a written response.
- The parties did/did not submit written responses that were considered by the Investigator.

**Summary of Evidence and Proposed Findings of Fact:**

- I.* Factual information about the parties
- II.* The allegations in the Formal Complaint
- III.* Timeline/dates
- IV.* Relevant sections of board policy and the student of code of conduct
- V.* Whether a CPS report was necessary
- VI.* Whether there is a related criminal/juvenile investigation
- VII.* Evidence from witnesses
- VIII.* Physical or other evidence
- IX.* Consideration of written responses to evidence.

This is the final investigative report in this matter. The Decision Maker will allow the parties to submit relevant questions for the other party(ies) or witnesses before making a determination of responsibility for sexual harassment.

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Title IX Investigator

Date

cc: Title IX Coordinator  
Title IX Decision Maker